

SAINT KATERI YOUTH MINISTRY

427 Stanhope Road, Sparta, NJ 07871

Fax (973)729-0702 Youth Ministry (973) 729-4722

Email: skym@saintkateri.org

Dear Parents or Guardians,

Welcome to Phase II of the Confirmation Preparation Program! Please read through the registration material and print out all of the registration pages. Registrations can be mailed to the address above or dropped off at the Youth Ministry Office.

Phase II Confirmation Candidates will remain in the same small group as last year and will meet on the same day of the week (If you had class at 4 PM on Sundays last year, you will have class at 4 PM on Sunday this year, too). The small group sessions will be taught by the same catechists as last year. You will receive a phone call from them in early September letting you know the date, time and location of your first class. At that session you will receive a schedule for the coming year. Schedules for all classes are also posted to the Youth Ministry page of the website. This year Confirmation Candidates will complete 10 classroom sessions and a service project with their small group. They will also participate in a day of reflection with the person they choose as their sponsor for Confirmation.

An Antioch retreat weekend is also part of your child's Confirmation preparation experience. This year, due to the small number of Confirmation Candidates, there will be only one Antioch retreat offered. The date for that weekend is November 10-12, 2017, (This is Teacher's Convention weekend). Please put this retreat on your calendar now. Also note that your child should be free to attend the entire weekend. No one will be allowed to leave and return for any reason. If your child can't make this retreat it will be your responsibility to seek out and have him/her attend a retreat in another parish.

Finally, please check out the youth ministry web page on the Saint Kateri site. We can be found at www.saintkateri.org Here you can find the Confirmation Handbook, Sponsors Handbook and information about upcoming events. Please be sure to include your email address on your registration form so that we can send you a monthly Youth Ministry Update.

As always, if you have any questions or concerns please feel free to contact me at the telephone number or email address above.

In Christ's Peace,

Phyllis Phillips
Youth Minister

Phase 2 Confirmation Registration

Please fill in the form below completely. Please print clearly.

General Information

First Name:	Date of Birth:
Middle Name:	Home Phone:
Last Name:	Child's Phone:
Preferred Name:	Child's E-mail:
Street Address:	Grade in Sept., '17':
City:	School:
State: Zip:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female

Baptismal Information: (Only if you are new to the program this year)

Baptismal Date:	Baptismal Parish:	Baptismal City and State:
-----------------	-------------------	---------------------------

Family Information

<input type="checkbox"/> Both Parents <input type="checkbox"/> Mother <input type="checkbox"/> and Stepfather Child Lives With: <input type="checkbox"/> Father <input type="checkbox"/> and Stepmother <input type="checkbox"/> Other please explain		
Father's Name:	<input type="checkbox"/> Living <input type="checkbox"/> Deceased	
Mother's Maiden Name:	<input type="checkbox"/> Living <input type="checkbox"/> Deceased	
Stepfather's Name:		
Stepmother's Name:		
Father's Work Phone:	Mother's Work Phone:	
Father's Cell Phone:	Mother's Cell Phone:	
Parent E-mail Address:	Other E-mail Address:	

Class Day and Time Request

It is our intention to have your child remain in the same small group as last year. If your child wishes to switch out of his or her group, please call the youth ministry office.

Changes are not guaranteed, and will be based on availability.

Additional Information

Does your child have any...

Physical Disabilities? No Yes Explain:

Learning Disabilities? No Yes Explain:

Allergies? No Yes Explain:

Please complete this registration packet and return it to the Youth Ministry Office by July 15, 2017.

Retreat Information

Attending an Antioch weekend is a requirement of the Saint Kateri Confirmation Program. If your child cannot attend the retreat scheduled below, it will be your responsibility to find a retreat in another parish that your child can attend.

Phase II Retreat Weekend

November 10-12, 2017

T-Shirt Size: S M L XL XXL

Parent Prayer Services: 7:30PM in the Church

Tuesday, November 7, 2017, for the Fall weekend.

Parent prayer services are an opportunity for parents to meet the adult and teen teams, learn more about the Antioch retreat, ask questions and pray for your child as they take this step on their journey of faith.

Important Information:

All retreats are held here at Saint Kateri Parish.

The cost of the Antioch Retreat Weekend is \$100.00. (Fair Ability to Pay applies.)

Parents are asked to drop their teen off at 7PM on Friday, 8AM on Saturday and Sunday and to pick them up each evening of the retreat at 10:00PM. Please plan to attend 11:30 AM Mass on Sunday morning after which you may take your teen home.

The retreat balance can be paid now but is due no later than one month prior to the retreat.

Payments for the retreat should be made payable to Saint Kateri Youth Ministry.

Please be aware that each candidate is expected to attend a **full** weekend beginning 7:00 PM on Friday and ending with 11:30 AM Mass on Sunday.

Retreat cancellations with less than one week notice, regardless of reason, will be required to pay all retreat fees in full to cover food and materials ordered and paid for in advance.

Retreat Contract

I understand that this retreat has been carefully and professionally planned. I acknowledge receiving and signing a copy of the Saint Kateri Senior High Code of Conduct and agree to review these guidelines with my child. I fully expect to be notified if my child is disrespectful or uncooperative.

Parent Signature:

Frequently Asked Questions about Fair Ability to Pay

What is Fair Ability to Pay?

It is a system where parents are informed about the true cost of the Confirmation Program, and then they are asked how much of that cost they can honestly pay.

How does it work?

Each family knows what it costs Saint Kateri to provide the Confirmation Program for each child. This is the “per-child cost”. Each family reviews that amount along with their own family financial situation. They then decide how much of the total cost they can afford. This is what they pay...their **Fair ability to Pay**.

How is the “per-student cost” calculated?

All expenses for the program are totaled and then divided by the number of children in our program. Program expenses include professional and secretarial salaries, taxes and benefits, books and resources, classroom and office materials, utilities and all other related expenses. The per-child cost is greatly reduced by the many hours of volunteer service provided by our 50 dedicated catechists.

Will my children be excluded if I can't pay the full cost?

No. Every child will be given the opportunity to participate fully in the program regardless of payment.

Will others know what I am paying?

No. We keep all financial information confidential.

Will you ask us our financial situation?

No. However, if you are asking for a reduction in the registration fee to less than \$150.00 per year, we ask that you write your request on the payment form along with an explanation of need. If necessary the youth minister will contact you concerning this need.

Won't some people be getting off easy?

The Fair Ability to Pay program asks that we trust the honesty of all of the members of our community.

Why is there an additional retreat fee if I am paying a “fair share” of the program cost?

Not all of our Candidates preparing for Confirmation will attend a retreat each year. For those in Phase II, a mandatory Antioch Retreat Weekend must be attended.

The \$100.00 retreat fee is the actual cost for an individual person to attend a retreat. Therefore, since this cost only affects those who attend a retreat, it is only passed on to them.

What if I cannot pay the full retreat fee?

That's OK. Please contact the youth ministry office and alternative payment arrangements can be made. It is far more important for your child to attend the retreat than to allow the fee to be an obstacle.

How will we pay?

You may wish to pay the amount you have determined in total at the time of registration; or you may wish to pay a partial amount of the total sum you are comfortable paying, followed by monthly payments.

The fair ability registration fee for the 2017-2018 year is \$225.00

Please complete the information below.

The total “fair ability” amount I am able to pay for my child for the year is: \$ _____

Please check one of the following statements.

_____ Payment in full is enclosed.

_____ Partial payment enclosed. (The first payment should accompany the registration packet.)

_____ Monthly payments will follow approximately on the _____ of each month.

Payment Information

Check Number _____ \$ _____

Please make checks payable to:

Saint Kateri Youth Ministry

For those requesting a reduction in the registration fee to less than \$150.00 please explain your need below. You may be contacted by the Youth Minister to discuss this request.

2017-2018 Permission Form

I hereby give my child, _____, permission to participate in all Senior High activities, the Confirmation Program, trips and programs, sponsored by Saint Kateri Parish for the program year beginning July 1, 2017 through August 31, 2018.

Parent or Guardian Signature _____

Date _____

Photographic release: By signing this form, the parent or guardian gives permission and waives the right to any type of compensation, for their child to be photographed or video taped at any or all activities sponsored by the Youth Ministry program. Pictures or videos may be used for publicity or educational purposes. Individual photos will never be posted to a web site.

General Information

Child's Name:	Date of Birth:
Street Address:	Grade in Sept., '17':
City:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
State: Zip:	High School:
Home Phone:	Other Phone:
Father's Name:	Father's Cell Phone:
Mother's Name:	Mother's Cell Phone:
Emergency Phone:	Emergency Phone:

Medical and Emergency Information Release

In the event my child becomes ill, is injured or requires emergency medical attention of any kind, and I cannot be reached by telephone, I hereby authorize the adult chaperone to make the necessary decisions concerning emergency treatment. I also give permission for my child to be transported to the nearest medical facility or hospital for treatment.

Parent or Guardian Signature _____

Date: _____

Emergency Contact

If a parent cannot be reached, please contact the emergency person listed below:

Contact Person:	Phone 1:
Relationship:	Phone 2:
My child wears contact lenses: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of last Tetanus shot:
Family Physician:	Office Phone:
Insurance Company:	
Policy Number:	Group Number:
Medication and Food Allergies:	<input type="checkbox"/> None
Please list any medication your child takes on a regular basis:	<input type="checkbox"/> None
Any other health or physical information we should know about your child (ex: Asthma):	<input type="checkbox"/> None

Senior High Code of Conduct

Saint Kateri Youth Ministry

427 Stanhope Road

Sparta, NJ 07871

973-729-4722 skym@saintkateri.org

Please read the following statements and sign below.

- † I understand that I should not arrive more than ten (10) minutes before the official starting time of the event or activity.
- † I understand that cigarette smoking is unhealthy and, therefore, prohibited at any Saint Kateri event.
- † I understand that I will not be in the possession of, or under the influence of any alcohol or drugs.
- † I understand that I am not to bring any weapons or any other material that might endanger those around me. If I am aware of someone else who is in possession of any dangerous item, I will make an adult aware of the situation.
- † I understand that there is to be no foul language during any Saint Kateri events.
- † I understand that there is to be no vandalizing of Saint Kateri's or other member's property during any Saint Kateri events.
- † I agree to respect the other individuals who attend Saint Kateri events. This includes my peers, the adult volunteers, and the staff.
- † I agree to participate fully in both small and large group activities.
- † I understand that I am responsible for any guests that I bring to a function and I will take the consequences for any Youth Group rules that my guest does not follow.
- † I understand that inappropriate contact of a violent or sexual nature will not be tolerated.
- † I understand that I am responsible for the cleanliness of all facilities and will clean up my own mess.
- † I agree not to use photographic devices such as cameras and camera phones without the permission of a youth ministry staff member. This includes trips, activities, retreats, and small group meetings.
- † I understand that Saint Kateri recycles cans, bottles, paper, and cardboard. I will place all trash in their proper receptacles.
- † I understand that I may be asked to pay for damages to the facility caused by my inappropriate behavior.
- † I understand that I am responsible for reporting any of the listed situations caused by others or myself to the adults in charge.
- † I understand that I must arrange a ride to and from all Saint Kateri activities in advance, and I will not wait until the particular event has ended to find transportation.
- † I understand that I must be picked up promptly at the dismissal of the events that I attend so as to not keep the adult chaperones waiting.
- † I understand that once I have my driver's license, I am permitted to drive to Saint Kateri. I agree that I will drive in a responsible and safe manner. I also understand that driving to Saint Kateri is a privilege and that privilege can be revoked at any time.
- † I understand that there may be specific rules and regulations based on the individual activity and I agree to abide by those rules. These may be in written form or may be verbalized by the adults in charge.
- † I understand that if I do not follow the Code of Conduct, the consequences may range from a warning, parental notification, suspension from Youth Group functions, community service assignment, or loss of privileges without refund. These consequences are based on the discretion of the Youth Minister and Pastor.

I have read and I understand all of the Youth Group's rules, regulations, and consequences, and I am willing to commit myself to them and participate fully in Saint Kateri Youth Ministry Program.

Student's Signature _____

Parent's Signature _____

Volunteer Opportunities

Christmas Craft and Vendor Fair

Our Craft and Vendor Fair is a big fundraiser for the Youth Ministry Program. These are great opportunities for families. Teenagers can be a big help and just a couple of hours go a long way. Here are some ways you can help...

October 1st:

_____ Begin advertising, place posters in local businesses, Facebook posts, radio spots, posts on local newspaper bulletin boards (1-2 hours)

Friday, November 3rd:

_____ Tape off vendor stalls, put up tables and chairs. 7-9 PM

Saturday, November 4th:

_____ 10 AM-12 Noon Help vendors unload and set up

_____ 12 Noon-2 PM Runners to bring food to vendors

_____ 12 Noon-2 PM Gift Basket Ticket Sales

_____ 2 PM-4 PM Runners to bring food to vendors

_____ 2 PM-4 PM Gift Basket Ticket Sales

_____ 4 PM- 6:30PM Gift Basket Ticket Sales

_____ 6:30-8PM Help vendors to pack up, Clean up of Community Room, put away tables and chairs.



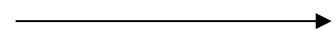
Confirmation Ceremony Refreshments:

_____ Looking for two parents of Phase I Confirmation Candidates to:

Set up refreshments in the Upper Meeting Room for Confirmation (Some time in mid- May, usually a Monday night). Set up can be done anytime during the day or early evening.

Return at 8:15PM to serve and help with clean up. Cookies, paper products, bottled water will all be supplied.

PLEASE TURN THIS PAGE OVER



Catechists to Teach Confirmation Class:

_____ You may choose to teach on Sunday from 1-3PM, 2-4 PM or 7-9 PM. You can also choose Monday or Tuesday from 7-9 PM. Though we do ask you to space out your classes between October and May, you and your teaching partner are free to choose the dates your class will meet as long as the day and time are consistent. So, for example, if you have a busy December, perhaps your class might only meet once at the beginning of the month. Your commitment is for two years to one small group of about 12 students. In year one you will co-teach 10, 2 hour classes as well as attend the large group sessions with your class. In year two you will co-teach 10, 2 hour classes and participate in Sponsor/Candidate Day at the end of the year. You will receive all the training and supplies needed. Youth Ministry staff is always on campus for support.



Volunteer Information Sheet

Name: _____

Childs Name: _____

Telephone Number: _____

Email Address: _____

The best time to reach me is: _____

The best way to reach me is: Email _____ Telephone: _____

Please look over the options on this volunteer sheet and check off the places where you would like to help. **Our programs can't run without volunteers like you!**

Youth Ministry Calendar 2016-2017

September

4	Labor Day
7	School Begins
	Classes begin on a staggered schedule September 17, 24 October 1, 8, 15
21	Rosh Hashanah – Schools Closed –NO CLASSES
25	Protecting God’s Children (for new teachers) 7-10PM

October

4	St. Francis Feast Day
8	Teen Pilgrimage to Paterson Cathedral (more to follow)
9	Columbus Day - Schools are closed – NO CLASSES
31	Halloween – No Classes

November

1	All Saints Day
4	Craft and Vendor Fair, 12 Noon-6:30PM
7	Antioch Parent Prayer Service 7:30 PM in church
9-10	Teachers Convention (Schools Closed)
10-12	Antioch Retreat Weekend
12	No Confirmation Classes can be scheduled after 3PM
23-26	Thanksgiving Break, NO CLASSES

December

3	First Sunday of Advent
8	Feast of the Immaculate Conception
10	Antioch Follow up, all who attended Antioch are welcome 7-8:30PM
12	Phase I Reconciliation Service 7:30 PM
	REQUIRED FOR ALL PHASE I CONFIRMATION CANDIDATES AND LEAST 1 PARENT
12/23-1/1	Christmas Break (Schools Closed) NO CLASSES held December 23- through January 1

January

1	New Year’s Day (Schools Closed)
2	School re-opens
15	Martin Luther King Day (Schools Closed) NO CLASSES

February

4	Superbowl Sunday – No Classes held after 1 PM
11	Phase I Church Tours 4-5:30 PM and 7:30-9 PM. Teachers will choose the session that best suits their class schedule REQUIRED FOR ALL PHASE I CANDIDATES
14	Ash Wednesday
19-20	President’s Day - Schools Closed NO CLASSES

Please Turn Page Over

March

4 Demonstration Mass 6-7:30 PM (Church)
REQUIRED FOR ALL PHASE I CANDIDATES
25 Palm Sunday
25 Rehearsal for Teen Stations of the Cross 7-9PM (Church)
29 Holy Thursday Mass 7:30PM
30 Good Friday Service and Veneration of the Cross 3PM
30 Teen Stations of the Cross 7:30PM
31 Easter Vigil 8PM

April

1 Easter
1-8 Schools Closed – NO CLASSES
22 Sponsor/Candidate Day 1-4PM
Required for Ailara/McFadden, Ames/Castorina, Bernstein/Keenan Confirmation Classes
29 Sponsor/Candidate Day 1-4 PM
Required for Conover McFadden, Hyland/Ventresca Confirmation Classes

May

10 Feast of the Ascension
13 Mother's Day
20 **Confirmation Rehearsal 7:30 PM in the church**
21 **Confirmation – 7:15PM**

